

Kaipara District Council

Minutes

Meeting:	Kaipara District Council
Date	Tuesday 14 March 2017
Time	Meeting commenced at 09.32 am Meeting concluded at 12.41 pm
Venue	Conference Room, Northern Wairoa War Memorial Hall (Dargaville Town Hall), Hokianga Road, Dargaville
Status	Confirmed

Membership

Chair: Mayor Greg Gent

Members: Councillor Peter Wethey (Deputy Mayor)
Councillor Anna Curnow
Councillor Victoria Del la Varis-Woodcock
Councillor Julie Geange
Councillor Libby Jones
Councillor Karen Joyce-Paki
Councillor Jonathan Larsen
Councillor Andrew Wade

Seán Mahoney
Democratic Services Manager

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1601.21
Cminutes 14 MARCH 2017 PUB confirmed

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Ordinary Meeting of Kaipara District Council, Tuesday 14 March 2017 in Dargaville
1 Opening
1.1 Karakia

Councillor Joyce-Paki opened the meeting with a karakia.

1.2 Present

Mayor Greg Gent and Councillors Peter Wethey (Deputy Mayor), Anna Curnow, Victoria Del la Varis-Woodcock (arrived 9.45 am), Julie Geange (arrived 9.52 am), Libby Jones, Karen Joyce-Paki, Jonathan Larsen and Andrew Wade

In Attendance

Name	Designation	Item(s)
Graham Sibery	Chief Executive	All
Glennis Christie	General Manager Finance	All
Curt Martin	General Manager Infrastructure	All
Fran Mikulicic	General Manager Planning and Regulatory	All
Duncan McAulay	General Manager Strategy and Performance	All
Peter Marshall	General Manager Corporate Services	All
Venessa Anich	General Manager Community	All
Rick Groufsky	Financial Services Manager	All
Alison Puchaux	Revenue Manager	All
Heidi Clark	Communications Manager	All
Henri van Zyl	Roading and Solid Waste Manager	6.7
Donna Powell	Infrastructure Technical Officer	6.7
Sean Mahoney	Democratic Services Manager	All
Lisa Hong	Administration Assistant	All (Minute-taker)

1.3 Apologies

Nil.

1.4 Confirmation of Agenda

The Committee confirmed the Agenda.

1.5 Conflict of Interest Declaration

Councillor Curnow is one of the appointees of the Kaipara Community Health Trust on item 6.6, Council Appointments to the Kaipara Community Health Trust.

2 Deputations and presentations

Sue Rokstad spoke in the public forum.

[Amended to Sue Rokstad – Notrious Road West spoke in the public forum]

3 Confirmation of Minutes

3.1 Council Minutes 13 February 2017

Democratic Services Manager 1601.21

Moved Del la Varis-Woodcock/Joyce-Paki

That the unconfirmed Minutes of the meeting of Kaipara District Council held 13 February 2017, be confirmed as a true and correct record.

Carried

4 Performance Reporting

4.1 Chief Executive's Report January 2017

Chief Executive 2002.02.17/January

Moved Del la Varis-Woodcock/Geange

That Kaipara District Council receives the Chief Executive's Report for January 2017.

Carried

5 Annual Plan 2017/2018

5.1 Annual Plan 2017/2018 material - source documents

General Manager Finance 2302.21.01

Moved Larsen/Joyce-Paki

That Kaipara District Council:

- 1 *Receives the General Manager Finance's report 'Annual Plan 2017/2018 material – source documents' dated 06 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter;*
- 3 *Amends the Uniform Annual General Charge from \$748 to \$728 to manage the impact of rates movements across different ratepayer categories while remaining within current policy settings, and*
- 4 *Adopts the draft source documents (as amended for the \$728 uniform annual general charge and amended as required to result in an overall rates increase of 2.65%) for the Annual Plan 2017/2018 Consultation Document, as required by the Local Government Act 2002, as attached to the above-mentioned report i.e.:*
 - *proposed statements of financial and capital performance;*
 - *proposed funding impact statements;*
 - *prospective financial statements;*
 - *proposed capital expenditure programme - summary;*
 - *proposed capital expenditure programme - detail;*
 - *proposed rates summary (uniform annual general charge \$748);*
 - *proposed rating sample properties (uniform annual general charge \$748);*
 - *illustrative rates summary (comparison of a uniform annual general charges of \$728 and \$708 compared with \$748);*
 - *rating sample properties (uniform annual general charge \$728);*
 - *proposed funding impact statement (rating tools); and*
 - *proposed funding impact statement (rating tools) - maps.*

Carried

The meeting adjourned at 10.50 am.

The meeting recommenced at 10.55 am.

5.2 Annual Plan 2017/2018 material – approval of consultation document

General Manager Finance 2302.21.01

Moved Wade/Jones

That Kaipara District Council:

- 1 *Receives the General Manager Finance's report 'Annual Plan 2017/2018 material - approval of consultation document' dated 06 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Adopts the Consultation Document for Annual Plan 2017/2018 – year three - Long Term Plan 2015/2025 for public engagement, subject to any amendments resolved by Council and any minor amendments identified in the editing process; and*
- 4 *Notes the proposed public feedback period, the Hui and the community round table sessions as set out below:*

Public Engagement

The consultation period is proposed to run from Monday 27 March to 4.30pm Tuesday 18 April 2017, with the feedback being received in a variety of ways, including by email, online, letter or collected at community meetings.

Hui

- *Northern Wairoa War Memorial Hall (Dargaville Town Hall) Tuesday 28 March 2017, 10 am*

Community round table meetings

- *Paparoa War Memorial Hall Tuesday 04 April 2017, 6pm*
- *Northern Wairoa War Memorial Hall (Dargaville Town Hall) Wednesday 05 April 2017, 6pm*
- *Maungaturoto Centennial Hall Thursday 06 April 2017, 6pm*
- *Mangawhai Domain Hall Friday 07 April 2017, 6pm*
- *Kaiwaka Sports Complex Wednesday 12 April 2017, 6pm*
- *Ruawai/Tokatoka War Memorial Hall Thursday 13 April 2017, 10.00am; and*
- *Kaihu War Memorial Hall Thursday 13 April 2017, 1.30pm.*

Carried

6 Operational and Policy

6.1 Petition Cames Road, Mangawhai

Democratic Services Manager 1203.01

Moved Curnow/Del la Varis-Woodcock

That Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Petition Cames Road, Mangawhai' dated 06 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes that the Cames Road petition does not conform to the current Standing Orders section 16.1 on petitions; and*
- 4 *Notes the content of the "Petition Cames Road"; and*
- 5 *Requests that the Chief Executive reports back to Council with the history and details of the current situation.*

Carried

6.2 Petition Shops to Sands Bus Service, Mangawhai

Democratic Services Manager 1203.01

Moved Joyce-Paki/Curnow

That Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Petition Shops to Sands Bus Service, Mangawhai' dated 06 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Notes the content of the "Petition Shops to Sands Bus Service"; and*
- 4 *Requests that the Chief Executive reports back to Council on a response to the Petitioner.*

Carried

6.3 Kaipara District Easter Sunday Shop Trading Policy Adoption

Planning Manager 3215.0

Moved Curnow/Joyce-Paki

That Kaipara District Council:

- 1 *Receives the Planning Manager's report 'Kaipara District Easter Sunday Shop Trading Policy Adoption' dated 24 February 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Receives and confirms the unconfirmed minutes of the meeting of the Easter Sunday Shop Trading Policy Hearing Panel held 21 February 2017; and*
- 4 *Upholds the Easter Sunday Shop Trading Policy Hearing Panel recommendations; and*
- 5 *Applies the Easter Sunday Shop Trading Policy; and*
- 6 *Applies the Easter Sunday Shop Trading Policy across the whole of the Kaipara district; and*
- 7 *Adopts the draft Easter Sunday Shop Trading Policy as final with amendments to the draft Policy as outlined below (final wording of the Policy is shown in attachment 3 of the above-mentioned report):*
 - *Move Section 2, 'Objective' to Section 1, and reword as follows, 'The objective of the Easter Sunday Shop Trading Policy (the Policy) is to allow shops the choice to trade on Easter Sunday if they wish to. The Policy neither requires shops to open nor employees to work nor individuals to shop on Easter Sunday'; and*
 - *From Section 3, 'Policy Statement' delete the following words 'OR Kaipara District Council will permit shop trading in the following parts of the Kaipara district on Easter Sunday as provided for under the Shop Trading Hours Act 1990 (map to be attached)'; and*
 - *In Section 3, 'Policy Statement' reword as follows: 'Kaipara District Council will permit shops to trade in the whole of the Kaipara district on Easter Sunday as provided for under the Shop Trading Hours Act 1990 (see attached map)'; and*
 - *In Section 4.1(c), 'Exemptions', reword as follows: 'compel shop employees or require shop employees to work on Easter Sunday. For the avoidance of doubt, shop employees' rights are governed by the Act'; and*
 - *In section 5.2, 'Definitions', amend 'district' to 'Kaipara District'; and*
 - *Appends an appropriate map to the policy to show where the Kaipara District Council Easter Sunday Shop Trading Policy applies.*

Carried

6.4 Iwi Relationship Plan

Democratic Services Manager 2114.03

Moved Joyce-Paki/Wethey

That Kaipara District Council receives the Democratic Services Manager's report "Iwi Relationship Plan" dated 06 March 2017 and the information contained therein.

Carried

6.5 Local Governance Statement

Democratic Services Manager 1203.01.01

Moved Jones/Curnow

That the Kaipara District Council:

- 1 *Receives the Democratic Services Manager's report 'Local Governance Statement' dated 04 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of s79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Delegate to the Mayor and Chief Executive the authority to approve any minor editorial changes that may be required to the final document; and*
- 4 *Adopts the Local Governance Statement for the 2016-2019 Triennium.*

Carried

6.6 Council Appointments to the Kaipara Community Health Trust**Democratic Services Manager 2105.4****Moved Jones/Wethey***That Kaipara District Council:*

- 1 *Receives the Democratic Services Manager's report 'Council Appointments to the Kaipara Community Health Trust' dated 02 March 2017; and*
- 2 *Believes it has complied with the decision-making provisions of the Local Government Act 2002 to the extent necessary in relation to this decision; and in accordance with the provision of section 79 of the Act determines that it does not require further information prior to making a decision on this matter; and*
- 3 *Re-appoints Anna Curnow to the Kaipara District Health Trust as the Central Ward appointee with effect from 01 December 2016; and*
- 4 *Re-appoints Brenda Jackson to the Kaipara District Health Trust as the West Coast Ward appointee with effect from 01 December 2016.*

Carried**6.7 Waste Minimisation and Management Plan Draft for Public Consultation : Approval****Roading and Solid Waste Manager 4201.03****Moved Geange/Larsen***That the item lie on the table and further information be presented to the May Council meeting.***Carried**

7 Public Excluded Council Minute items: 14 March 2017

The meeting went into Public Excluded session at 12.20 pm.

Moved Gent/Wethey

That the public be excluded from the following part of the proceedings of this meeting namely:

- *Update on Crown Assistance*

The general subject matter of each matter to be considered while the public is excluded, the reasons for passing this resolution in relation to each matter and the specific grounds under s48(1) of the Local Government Official Information and Meetings Act, 1987 for the passing of this resolution are as follows:

General subject of each matter to be considered:	Reason for passing this Resolution	Ground(s) under Section 48(1) for the passing this resolution:
Update on Crown Assistance	Section 7(2)(i) enables any local authority holding the information to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	Section 48(1)(a) That the public conduct of the whole or the relevant part of the proceedings of the meeting would be likely to result in the disclosure of information for which good reason for withholding would exist.

Carried

8 Open Council Minutes Tuesday 14 March 2017

The meeting moved back into Open Session at 12.40 pm.

Moved Gent/Geange

That the public be re-admitted to the meeting.

Carried

8.1 Update on Crown Assistance (Agenda item 7.1)**9 Closure**

The meeting closed at 12.41 pm.

Confirmed 04 April 2017

Chair Mayor Gent